



City of Cottonwood Request for Quotation Utility Department Weed Spraying

The City of Cottonwood Utilities Department (City) is soliciting quotations for Weed Spraying Services. This solicitation is for quotations only and is not a sealed bid process. The City will select a vendor based on the lowest, responsible quotation for the following services:

PROCUREMENT CRITERIA

The City of Cottonwood's Utilities Department is soliciting quotations for Weed Spraying Services at various locations as listed in the tables found in the quote section of this document. These services are for 1 time weed spraying at each of the locations listed which includes a 6 month warranty.

SPECIFICATIONS

The Contractor shall spray all areas specified below with pre-emergent herbicide applications and Contractor shall also provide post-emergent spraying services at those sites. The Contractor may combine the pre-emergent and post-emergent spray applications into a single application if he/she desires, but the Contractor will also warranty all work for 6 months after application.

A. Herbicides

1. Glyphosate shall be used for all post-emergent applications and Pendamethalin shall be used for all pre-emergent applications. Mixing shall be in accordance with product label and directions.
2. Herbicides shall be applied in conformance with all federal, state, county and municipal statutes, regulations, ordinances and environmental health and safety standards. The Contractor may recommend when and where to apply herbicides, but shall not proceed without written direction from the City.

B. Water

The Contractor is responsible for their own water supply. Class A+ reclaimed water is available twenty-four (24) hours a day, seven (7) days a week at the City's Wastewater Treatment Plant located at 1480 W Mingus Avenue in Cottonwood, AZ. A "swipe card" can be purchased at the Utility Department located at 111 N Main Street in Cottonwood, AZ. The rate for the reclaimed water is \$0.92 per 1,000 gallons. NO HYDRANT USE IS ALLOWED.

The Contractor shall complete, sign and submit the Acceptance of Terms and Conditions Affidavit, Quote Section, Certificate of Insurability, Contractor Immigration Warranty, and Indemnification Statement with its quote to the City.

Quotations are due to the Purchasing Department by fax or email no later than Friday, August 21st at 3:00 p.m. local Arizona time:

Email: jcook@cottonwoodaz.gov

Fax: 928-634-3727

THE SELECTED CONTRACTOR SHALL WITHOUT EXCEPTION BE RESPONSIBLE FOR THE FOLLOWING:

1. Prior to the start of the project, the selected contractor must provide the following documentation:
 - Proof of Insurance: The Contractor shall agree to carry all insurance which may be required by Federal and State laws, County and City ordinances, regulations and codes in the amounts specified below and shall keep such insurance coverage in force throughout the life of the project.

	Minimum Requirements
Worker's Compensation	Statutory Requirements
General Liability	\$2,000,000 Aggregate
	\$1,000,000 per Occurrence
Products/Completed Operations	\$1,000,000 per Occurrence
Automobile Liability	\$1,000,000 per Occurrence

Liability policy shall include coverage for:

- A. Liability assumed in agreements in effect in connection with insurer's operations.
- B. All owned, hired, or non-owned automotive and truck equipment used in connection with the insured operation.

Contractor must furnish to the City a Certificate of Insurance with written evidence of the types and amounts of insurance coverage required by the City, including endorsements naming the City as additional insured, and waiving subrogation against the City.

The Contractor's insurance is primary as to any claims resulting from the contract.

These policies shall not expire within the term of this project. Neither the Contractor nor any subcontractor shall commence work under the project until the City has approved the insurance. The entire project covered shall be at the Contractor's risk until final acceptance by the City.

2. Work shall be scheduled to minimize disruption of the surrounding residential neighborhood.
3. The selected Contractor shall be held responsible for any and all incidental damage occurring as a result of the work performed by the Contractor.
4. No additional charges or other costs incurred by the selected Contractor shall be allowed without prior authorization from the City.
5. The selected Contractor shall comply with all applicable OSHA safety regulations.
6. The selected Contractor shall supply all required equipment, personnel, vehicles, and materials required to complete the job.
7. Respondents to this Request for Quotes are strongly urged to visit all locations prior to the submission of the quote.

8. **Site Security:** Portions this project are conducted on a secure, limited access site. The selected contractor is without exception entirely **responsible for site security during this project. Failure to properly secure this site at all times will result in immediate cancellation of this contract.**

ACCEPTANCE OF TERMS AND CONDITIONS AFFIDAVIT

COMPANY NAME: _____

AUTHORIZED SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____

PHONE #: _____ **FAX #:** _____

EMAIL ADDRESS: _____

DATE: _____

QUOTE SECTION

QUALIFIED CONTRACTORS ARE REQUESTED TO PROVIDE TOTAL COSTS TO SPRAY WEEDS (1 TIME SPRAYING) IN THE FOLLOWING LOCATIONS:

No.	Water Department Facility Locations	Approximate Acres	Approximate Square Feet
19	Wellsite 1-1, 5967 River Run Drive	0.27	11,845
20	Wellsite 1-2, 2344 Copper Drive	0.021	9,129
21	Wellsite 2-1, 4264 Vista Drive	0.09	3,752
22	Wellsite 2-2, 3959 Cactus Circle	0.27	12,120
23	Wellsite 3-1, 2612 Pleasant Valley Drive	0.16	6,918
24	Wellsite 3-2, 3375 Medicine Point Drive	0.11	4,911
25	Wellsite 4-1, 4664 Verde View Drive	0.09	3,811
26	Wellsite 4-2, 4091 Wild Stallion Drive	0.11	5,026
27	Wellsite 5-1, 1952 Cayuse Trail	0.14	6,259
28	Wellsite 6-1, 1559 Sierra Drive	0.10	4,441
29	Wellsite 6-2, 1999 Old Hwy 279	0.10	4,309
30	Wellsite 7-1, 1988 S Contention Lane	0.07	3,052
31	Wellsite 7-2, 764 Cherry Hills Drive	0.27	11,274
32	Wellsite 8-1, 1381 Saddle Back Drive	0.13	5,794
33	Wellsite 8-2, 1144 Pioneer Drive	0.30	13,333
34	Wellsite 1, 413 W Yuma Street	0.56	24,500
35	Wellsite 2, 920 N Cactus Street	0.08	3,426
36	Wellsite 3, 195 N 12 th Street	0.03	1,449
37	Wellsite 4, Cherry and 6 th Street (East)	0.21	9,276
38	Wellsite 5, 191 E Hwy 89A	0.40	17,594
39	Utility Dept front and rear yard, outer perimeter, 111 N Main Street	0.037	2,616
40	Wellsite 7, Cherry and 6 th , (West)	0.39	16,946
41	Wellsite 8-9, 220 W Mesquite Drive	0.99	43,077
42	Verde Santa Fe, 800 Santa Fe Trail	1.94	84,518
43	Quail Canyon	0.13	5,623
44	Spring Creek, 2120 N Falling Water Trail	0.28	12,089
45	Mesquite Hills Wellsite	0.67	29,281
Water Department Facility Locations Total Acreage/Square Footage (approximate)		8.18	356,513

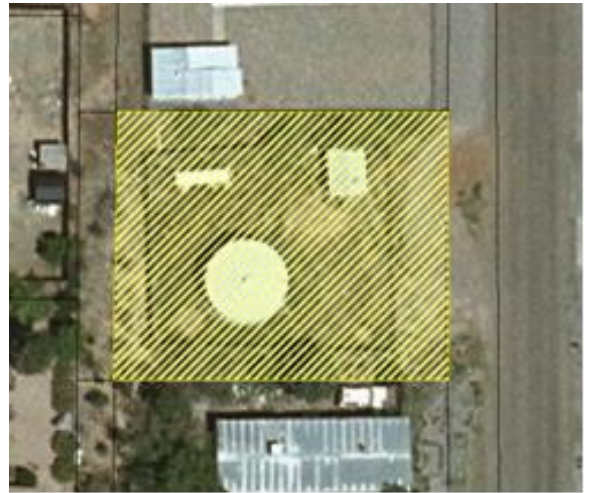
No.	Wastewater Department Facility Locations	Approximate Acres	Approximate Square Feet
46	Lift Station 1	0.03	1,386
47	Lift Station 2	0.04	2,006
48	Lift Station 3	0.03	1,533
49	Lift Station 4	0.02	909
50	Lift Station 5	0.03	1,570
51	Wastewater Treatment Plant	4.72	205,728
Wastewater Department Facility Locations Total Acreage/Square Footage (approximate)		4.89	214,132

Water Department Facility Locations

19) Wellsite 1-1



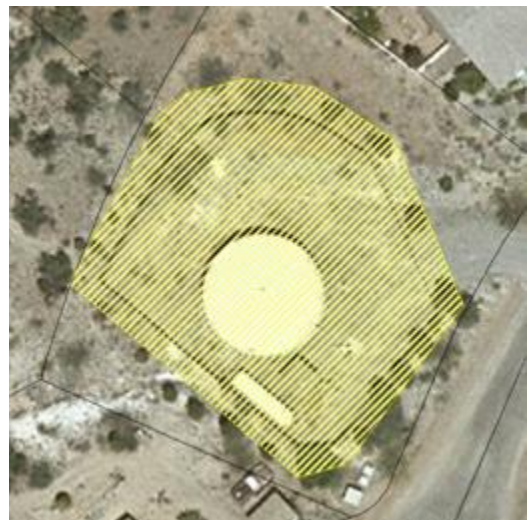
20) Wellsite 1-2



21) Wellsite 2-1



22) Wellsite 2-2



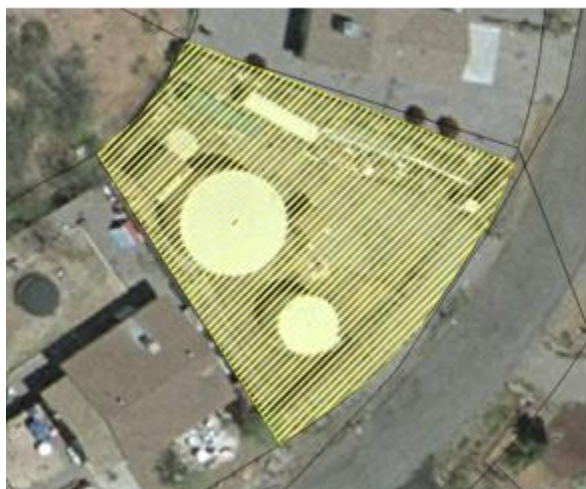
23) Wellsite 3-1



24) Wellsite 3-2



25) Wellsite 4-1



26) Wellsite 4-2



27) Wellsite 5-1



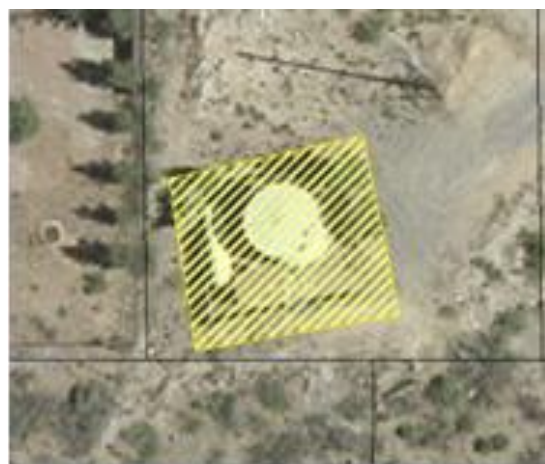
28) Wellsite 6-1



29) Wellsite 6-2



30) Wellsite 7-1



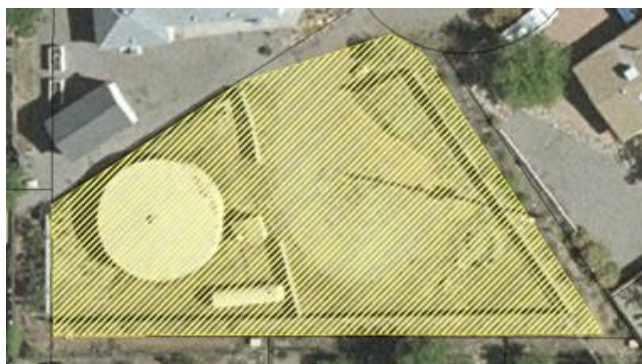
31) Wellsite 7-2



32) Wellsite 8-1



33) Wellsite 8-2



34) Wellsite 1



35) Wellsite 2



36) Wellsite 3



37) Wellsite 4



38) Wellsite 5



39) Utility Dept Rear Yard (front also, add 1000 sq ft)



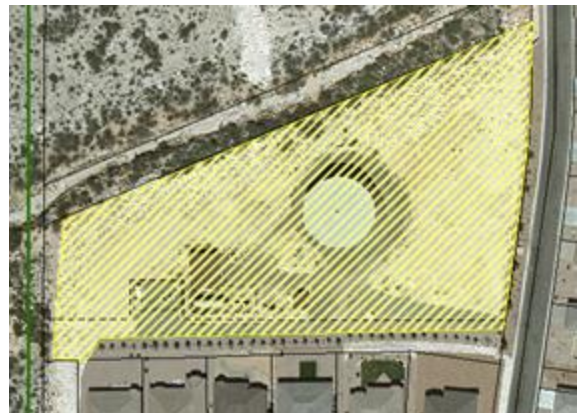
40) Wellsite 7



41) Wellsite 8-9



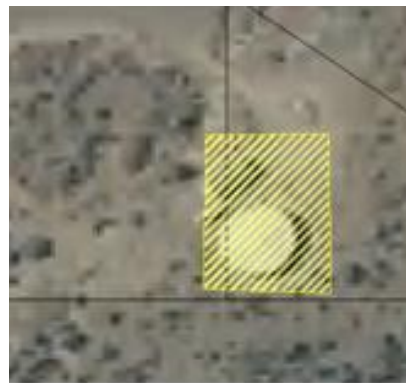
42) Verde Santa Fe



43) Quail Canyon



44) Spring Creek Wellsite



45) Mesquite Hills Wellsite

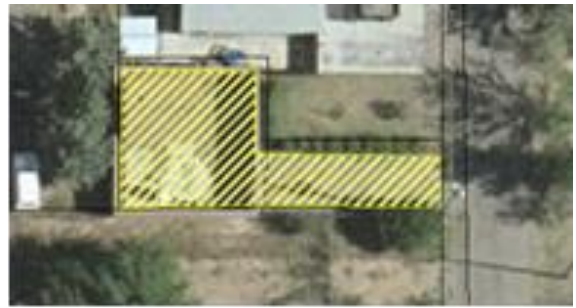


Wastewater Department Facility Locations

46) Lift Station 1



47) Lift Station 2



48) Lift Station 3



49) Lift Station 4



50) Lift Station 5



51) Wastewater Treatment Plant



TOTAL COST \$ _____
(For all locations listed in tables)

TOTAL BID PRICE \$ _____

AUTHORIZED SIGNATURE: _____

CERTIFICATE OF INSURABILITY

I hereby certify that as a Respondent to the City of Cottonwood (City) for Request for Quotes for **Portable Toilet Services** I am fully aware of the insurance requirements contained in the Request for Quotes and by the submission of this quote. I hereby assure the City that I am able to produce the insurance coverage required should I be selected to be awarded the quote.

Should I be awarded the quote by the City and then become unable to produce the insurance coverage specified within ten (10) working days, I am fully aware and understand that this shall constitute a material breach of this quote and shall be subject to penalties up to and including termination of the quote at the sole discretion of the City. I also understand and am fully aware that I may not be considered for further projects by the City.

Signature of Bidder

Company

Date

CONTRACTOR IMMIGRATION WARRANTY

A.R.S. § 41-4401 (Government procurement, E-verify requirement, definitions) requires as a condition of your Contract, verification of compliance by the Contractor and subcontractors with the Federal Immigration and Nationality Act (FINA), all other Federal immigration laws and regulations, and A.R.S. § 23-214 related to the immigration status of its employees.

By completing and signing this form the Contractor shall attest that it and all subcontractors performing work under the cited contract meet all conditions contained herein.

Contract Number:		
Name (as listed in the contract):		
Street Name and Number:		
City:	State:	Zip Code:

I hereby attest that:

1. The Contractor complies with the Federal Immigration and Nationality Act (FINA), all other Federal immigration laws and regulations, and A.R.S. § 23-214 related to the immigration status of those employees performing work under this Contract;
2. The Contractor shall verify, through the U.S. Department of Homeland Security's E-Verify program, the employment eligibility of each employee who provides services or labor in Arizona for wages or other remuneration, and that it shall require its subcontractors and sub-subcontractors to provide the same warranties to Contractor.
3. All subcontractors performing work under this Contract comply with the Federal Immigration and Nationality Act (FINA), all other Federal immigration laws and regulations, and A.R.S. § 23-214 related to the immigration status of their employees.
4. The Contractor acknowledges that a breach of this warranty by the Contractor or by any subcontractor or sub-subcontractor under this Contract shall be deemed a material breach of this Contract, and is grounds for penalties, including termination of this Contract, by Owner.
5. Owner retains the legal right to inspect the papers of Contractor, and any subcontractor and sub-subcontractor employee who performs work under this Contract, and to conduct random verification of the employment records of Contractor and each subcontractor and sub-subcontractor who works on this Contract, to ensure that Contractor and each subcontractor and sub-subcontractor is complying with the warranties set forth above.

Signature of Contractor (Employer) or Authorized Designee:

Printed Name: _____

Title: _____

Date (month/day/year): _____

INDEMNIFICATION STATEMENT

The Contractor assumes and agrees to hold harmless, indemnify and defend the City, its officers, agents and representatives from and against all losses, claims, demands, payments, suits, actions for recovery, judgments and all liability of every kind, nature, and description for injury to persons including wrongful death, or damage to property or both occurring during or in consequence of the performance by the Contractor where such injury or damage is due to any defect in services delivered hereunder, or to the action or negligence of the Contractor, its employees, subcontractors, or agents. The City assumes no liability, obligation, or responsibility of any nature, whatsoever, in connection with this contract except for payment of price or consideration as stated or referred to herein or allowed by law. The Contractor's obligation under this section shall not extend to any liability caused by the sole negligence of the City or its employees.

ACCEPTANCE OF TERMS AND CONDITIONS:

COMPANY NAME: _____

AUTHORIZED SIGNATURE: _____

PRINTED NAME: _____

TITLE: _____

DATE: _____